

OWERMOIGNE PARISH COUNCIL

Email: clerk@owermoigneparishcouncil.gov.uk

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors

You are hereby summoned to attend the following meeting:

Meeting of an **Extraordinary Council Meeting**

Date, time and place: **Wednesday 29th July 2026 at 7.30 p.m. in the Village Hall**

County Councillor and Members of the Public are cordially invited to join the meeting.

Yours faithfully

P Warren

Chairman

24th July 2026

AGENDA

Public Open Forum. A democratic discussion period lasting up to 15 minutes will take place at the beginning of the meeting. Members of the public will have the opportunity to speak for a maximum of three minutes on any agenda item. Items not listed on the agenda may be raised, but will not be discussed during this meeting but may be considered for future agenda. Guidelines for the Public Open Forum are found here or by contacting the Parish Clerk at clerk@owermoigneparishcouncil.gov.uk

The formal meeting will begin immediately following the public comments and will conclude by 9.30pm.

1 Election of Vice-Chairman

To elect the Vice-Chairman (deferred from Annual Meeting)

2 Apologies for absence

3 Declarations of Interest and Dispensation Requests

To receive councillors' declarations of interest and dispensation requests.

Any dispensation requests must be made in writing to the parish clerk prior to the meeting.

(Localism Act 2011 s29-34)

4 Parish Council Committees

To appoint Lead Councillors [current lead councillor/s]:

DAPTC representative [KH], Emergency Planning [KH, PW], Environmental [JoC], Finance [JoC], Flooding [AB] Highways, HOP [JoC], Planning [PW], Rights of Way [PW], Rural & Agricultural [JC], Winfrith & Solar [AB], Younger People [JoC]

5 Planning Applications

To receive and consider all planning, licensing matters and consultations. N.B. Any application received after the agenda publication date may still be considered during the meeting. For an up to date list of applications please check Dorset Council's website

Planning application:

5.1 [P/HOU/2026/03651](#) Location: 2 Chilbury Gardens, Owermoigne DT2 8HR. Proposal: Raise the ridge of the roof, install rooflights and convert loft space to form bedrooms (*Comments until 28th July 2026 – extension to Council granted to 30th July 2026*)

6 Governance and Compliance

Annual Governance and Accountability Return 2025-26

6.1 Internal Auditor report

6.2 Asset Register

To review and approve the Asset Register as at 31st March 2026 and confirm that the value agrees with Box 9 of the Accounting Statements.

6.3 To approve the following sections of the Annual Governance & Accountability Return 2025/26 Part 2 for submission to the Council's External Auditor:

6.3.1 Section 1 – Annual Governance Statement 2025/26

6.3.2 Section 2 – Accounting Statements 2025/26

6.4 Year End Finance Summary

6.5 Bank reconciliation – year end

To receive, approve and sign the year end bank reconciliation

6.6 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return

To approve the dates for the Exercise of Public Rights and Publication of the Unaudited Annual Governance & Accountability Return

6.7 Conflict of interest – for BDO

To confirm that there are no conflicts of interest with the Council's External Auditor

6.8 Explanation of significant variance

To approve the explanation of significant variance

6.9 One off event

To note and sign the one off event document

6.10 Update contact details

To note and sign the contact details document (Due to personal details this form is not available to the public) (Briefing paper to follow)

6.11 Register of Interest – To note all Members will need to complete a new ROI (Information to follow)

7 Finance

7.1 Invoices - to approve payments

Supplier	In-voice Num-ber	Description	Amount £	Due Date	Status	Payment Ref/Cheque No	Notes
Emma Evans	N/A	Salary	405.12	03/08/2026	Unpaid	BACS	
HMRC – Payments to year end 31 st March 2026 and payments to date – Clerk to provide report	N/A	Tax and NI	Circa £1000 for year end 2026 and £400 year to date		Unpaid		

8 Date of next Parish Council meeting: Wednesday 16th September 2026 at 7.30 p.m.