

OWERMOIGNE PARISH COUNCIL

Email: clerk@owermoigneparishcouncil.gov.uk

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors,

You are hereby summoned to attend the following meeting:

Meeting of the **Full Council**

Date, time and place: **Wednesday 18th March 2026 at 7.30 p.m. in the Village Hall**

County Councillor and Members of the Public are cordially invited to join the meeting.

Yours faithfully

E Evans

Emma Evans

Parish Clerk & RFO

11th March 2026

AGENDA

Public Open Forum. A democratic discussion period lasting up to 15 minutes will take place at the beginning of the meeting. Members of the public will have the opportunity to speak for a maximum of three minutes on any agenda item. Items not listed on the agenda may be raised, but will not be discussed during this meeting but may be considered for future agenda. Guidelines for the Public Open Forum are found here or by contacting the Parish Clerk at clerk@owermoigneparishcouncil.gov.uk

The formal meeting will begin immediately following the public comments and will conclude by 9.30pm.

1 Apologies for absence

2 Declarations of Interest and Dispensation Requests

To receive councillors' declarations of interest and dispensation requests.

Any dispensation requests must be made in writing to the parish clerk prior to the meeting.

(Localism Act 2011 s29-34)

3 Minutes of previous Meeting

To confirm, as a correct record, the minutes of the last meeting of the Parish Council on 21st January 2026.

4 Correspondence

a) 20mph limit through Owermoigne - to note request received to revive application

b) Wessex Internet - update

c) Flooding – to note recent flooding in Owermoigne. The Clerk has reported potential contaminated water to the Environment Agency. Members request that any future flooding incidents be reported to the Clerk to ensure appropriate action.

d) Ditch Clearance Responsibilities - to note that landowners are generally responsible for maintaining ditches on their property. Main rivers are the responsibility of the Environment Agency, and roadside ditches may be the highway authority's responsibility. Members should report any issues to the Clerk for onward action. For information: Dorset Highways reporting an issue: Drainage and manhole covers - Dorset Council

5 Dorset Councillor's Report

To note report from Councillor Nick Ireland

6 Police Report

Dorchester Rural East Neighbourhood Policing Team Crime Report

To note reports from January and February 2026

(Reports enclosed)

7 Matters arising

Matters arising (not covered by this agenda) from the minutes of previous meetings

7.1 Wessex Water - to receive an update regarding any outstanding issues

7.2 Footpath - Kit Lane to park – to note the Clerk will review previous minutes and report findings

7.3 Adverse Possession/Property Ownership - to note the current status and that the Clerk will contact the owners and Land Registry prior to the next meeting

7.4 Housing Needs survey – to note any updates

7.5 Defibrillator Training and Financial Support - to consider arrangements for training and associated financial support

8 Council Meeting dates 2026/27

To note dates for Parish Council Meetings:

Annual Council Meeting - Wednesday 20th May 2026

Council Meetings – To note a Finance-focused meeting has been scheduled for Wednesday 17th June 2026 (following internal audit), Wednesday 15th July, 16th September and 18th November 2026

Annual Parish Assembly – Wednesday 15th April 2026

9 Annual Parish Assembly

To consider arrangements for the Parish Assembly including invitees

10 Planning Applications

To receive and consider all planning, licensing matters and consultations. N.B. Any application received after the agenda publication date may still be considered during the meeting. For an up to date list of applications please check Dorset Council's website

For Information:

10.1 P/TRC/2026/01302 Location: 42 Kit Lane Owermoigne DT2 8HP. Proposal: T1 Tulip Tree - Prune a 2.5m clearance between the tree and the roof (following pitch). Reduce limbs that overhang the roof by up to 2.5m. (*Comments until 27th March 2026*)

Consultations:

10.2 NDA Stakeholder Survey – completed by Cllr Buckingham on behalf of the Council

10.3 Beaver Wild Release - Consultation on the potential for wild beaver release in the River Hooke and Frome Catchment, Dorset. (Information enclosed)

11 Governance and Compliance

11.1 Information Governance Policies - to review and approve the following policies:

a) IT Policy

b) Retention and Disposal Policy including Appendix A Retention Schedule

c) Councillor Email Protocol

d) Cyber Security Policy

e) Information Security Incident Procedure

f) Privacy Policy

(Policies enclosed)

11.2 Data Protection Compliance – to note the council’s arrangements for data protection compliance, including registration with the Information Commissioner’s Office and councillor responsibilities when handling council information (IT Policy). (ICO Certificate enclosed)

11.3 Review of Internal Controls – to review the Council’s internal control arrangements including:

a) Financial Regulations – to review and approve

b) Standing Orders – to review and approve

c) Budget Monitoring

d) Banking and payment authorisation procedures

11.4 Internal Audit – to note arrangements for the internal audit of the council’s accounts for the financial year ending 31 March 2026. The internal audit has been scheduled for w/c 8th June 2026

11.5 Risk Management – to review and approve the Council’s Risk Register

11.6 Asset Register – to review and confirm the accuracy of the council’s Asset Register

11.7 External Audit – To note the outcome of the 2024/25 external audit and any recommendations (if applicable)

11.8 Transparency Requirements - To note compliance with transparency requirements for smaller authorities and the publication of required information on the council website.

11.9 Clerk’s Governance Report – to receive and note the Clerk’s report on governance and end-of-year preparations for completion of the AGAR.

12 Finance and Insurance

12.1 Community Benefit Fund

12.2 NS&I “ringfenced” account for longer term payments – Letter sent 02/03/2026 to request change to bank mandate

12.3 Natwest – online form to be completed with the Chairman for change to bank mandate

12.4 Lloyds bank – form to vary bank mandate emailed 02/02/2026, chased via email 19/02/2026, called Lloyds 02/03/2026 confirmed the case had been re-opened/re-assigned and should gain access 7-10 days.

12.5 Insurance

12.6 Bank Balances and Payments

12.7 Invoices - to approve Payments

13 Date of next Parish Council meeting: Wednesday 20th May 2026 at 7.30 p.m.