

OWERMOIGNE PARISH COUNCIL

I hereby give you notice that the Annual Meeting of the Parish Council will be held at Owermoigne village hall on Wednesday 19th May at 7:30pm. Please note: social distancing and Covid-19 secure requirements will be in place.

Dianne Lawrence (Clerk)

Agenda

1 Election of Chair

2 Appointment of Vice-chair

3 Appointment to Offices

i) Current offices held:

Cllr Derek Bolt	Planning Group
Cllr Andrew Buckingham	Utilities, Planning Group, Playing Field, Finance
Cllr John Chilcott	Rural & Agricultural
Cllr Kim House	Rural & Agriculture
Cllr Paul Warren	Planning Group, Footpaths, Environmental Enhancements
Cllr Tony Wormald	Highways, Winfrith Stakeholder Group, Finance, Homewatch

ii) Approval for Cllr House to formally represent the council on Dorset Association of Town and Parish Councils

iii) Vacancy: Flooding, Emergency Planning

iv) Community Benefit Fund application: Chair, Vice chair and Clerk

4. Report on vacancy of councillor

5. Schedule of meetings

To set the dates for parish council meetings for the next 12 months

6. Amendments to Standing Orders and Financial Regulation

To formally approve the use of BACS transfers, in addition to the use of cheques for payments. The wording to change from 3.19.3. *All items of expenditure will be authorised by the Council and the payments approved. The RFO will examine invoices and verify and certify the expenditure. Cheques will be completed for all transactions and signed by two authorised Councillors to:*

3.19.3. All items of expenditure will be authorised by the Council and the payments approved. The RFO will examine invoices and verify and certify the expenditure. BACS payments or cheques will be completed for all transactions, with cheques being signed by two authorised Councillors.

7. Open Forum

8. Apologies

9. Declarations of Interest

To receive any Declarations of Interest on items in the agenda, now or as the matter arises

10. Minutes

To approve the minutes of the meeting held on Wednesday 16 September 2020, as previously circulated.

11. Matters Arising

12. Finance

i) Payments:	ICO (data protection)	35.00
	Wessex Grounds Maintenance	203.74
	Clerk salary (Apr / May)	487.30
	HMRC	121.80
	Village hall covid cleaning	20.00
	Village hall rent	18.00
	Total	885.84

ii) Receipts: Dorset Council (precept) 6,000.00

iii) Accounts:

- To approve the certificate for exemption from limited assurance review under S9 of the Local Authority (Smaller Authorities) Regulations 2015
- To consider the Internal Audit report
- To consider and approve the Annual Governance Statement
- To consider and approve the Accounting Statements
- For information: the 30 day period for exercise of public rights to view the books of account will run from 1 June 2021 – 13 July 2021

13. Dorset Councillor Report

14. Parish Councillors' Reports

15. Report from Dorset Police

15. Planning

- i) The Parish Council planning team has received and dealt with 4 planning consultations since the last meeting:
- WD/D/20/003198 Erection of dwelling North Holworth Farm – no objection (with caveats?)
 - Diversion of part of footpaths 23 and 24 at Lower Watercombe House – no additional comments

- P/FUL/2021/00470 Erection of polytunnel for dog training at Watercombe House, Watercombe – no objection
 - P/HOU/2021/00619 Repairs and renovations to house and garden, 1 Church Lane Owermoigne – no objection
- ii) Correspondence has been received regarding a Regulation 25 request (under the T & CP EIA Regulations 2017) for Powerfuel Portland Ltd, Castletown, Portland – information only
- iii) Report of a village planning matter
- WD/D/19/002543 Watercombe House - Access to Watercombe Farm.
Approval granted on 9th November 2020 with 4 conditions.
Condition 4 – Access from the **A352** to be completed within 3 months of date of permission being 9th March 2021.
The works to be as and in accordance with approved plan ED/DAY/221020/ Rev 1 are outstanding. Reported to Dorset Council Enforcement Team 06.05.21

16. Appointment of Mr Michael Dooley to the role of High Sheriff of Dorset
For information

17. Date of Next Meeting: Wednesday 14 July 2021

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