

OWERMOIGNE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on 19 May 2021 at 7.30pm in Owermoigne Village Hall

Also available on the website owermoignepc.btck.co.uk

The meeting was opened by the Chair, who then passed over to the Vice Chair for item 1.

1 Election of Chair

The vice-chair asked for nominations for the role of Chair. Cllr House proposed Cllr Wormald, and this was seconded by Cllr Bolt, with all in favour. The Vice Chair congratulated the Chair on having done an excellent job over the past year. The newly elected Chair thanked the councillors for their work and support.

2 Appointment of Vice-chair

Cllr House proposed Cllr Buckingham for the role of Vice Chair, and this was seconded by Cllr Warren, with all in favour. Thanks were given to Cllr Buckingham for his work on the council.

3 Appointment to Offices

The Chair read out the list of current offices held by councillors.

Cllr Derek Bolt	Planning Group
Cllr Andrew Buckingham	Utilities, Planning Group, Playing Field, Finance
Cllr John Chilcott	Rural & Agricultural
Cllr Kim House	Rural & Agriculture
Cllr Paul Warren	Planning Group, Footpaths, Environmental Group
Cllr Tony Wormald	Highways, Winfrith Stakeholder Group, Finance, Homewatch

- i) The Chair asked if councillors were happy to continue in those roles for another year, all agreed.
- ii) Approval was sought for Cllr House to formally represent the council on Dorset Association of Town and Parish Councils, all agreed
- iii) Cllr House agreed to take on the role of lead on Flooding, and Cllr Bolt took the lead on Emergency Planning. All agreed.
- iv) Community Benefit Fund application group: Chair, Vice chair and Clerk. All agreed.

4. Report on vacancy of councillor

The Chair started by thanking Amy Frampton, who had stood down as councillor, for all the work she had done on behalf of the parish during her term in office. He then explained the process of recruiting to a casual councillor vacancy, which involved lodging a notice with Dorset Council about the vacancy, giving electors the opportunity to have an election called (if more than ten of them request one). As there was no formal request for an election, the council was now free to co-

opt, and therefore sought applications from residents of the parish. Anyone interested in becoming a councillor should contact the clerk for an application form in the first instance (completed forms to be returned to the clerk by 21 June), and councillors will consider all applications at the open meeting in July. One member of the public asked why information was not posted on the village Facebook page, and the Chair explained that the notices had been posted according to statutory requirements.

5. Schedule of meetings

It was agreed that the meetings for the next year would be held bi-monthly at 7.30pm in the village hall on the 3rd Wednesday of every month, with the exception of July, when the meeting would be held on the second Wednesday (14th)

6. Amendments to Standing Orders and Financial Regulations

The following amendment to the Financial Regulations was agreed: *3.19.3. All items of expenditure will be authorised by the Council and the payments approved. The RFO will examine invoices and verify and certify the expenditure. Cheques will be completed for all transactions and signed by two authorised Councillors to:*

Clerk

3.19.3. All items of expenditure will be authorised by the Council and the payments approved. The RFO will examine invoices and verify and certify the expenditure. BACS payments or cheques will be completed for all transactions, with cheques being signed by two authorised Councillors.

Proposed by Cllr Buckingham, seconded by Cllr Chilcott, all in agreement.

The meeting was declared closed, to allow the following item:

7. Open Forum

A resident mentioned that the grass areas around the village had been allowed to grow long, although they had in fact been cut that morning. The Chair confirmed that he had asked a Dorset Council employee for this work to be done, and hoped it would be finished by the following day. The resident also raised the issue of the overflowing rubbish bin by the layby on the A352, and the Vice Chairman informed him that he had reported the matter twice to Dorset Council, to no avail, and he would try again. It was clarified that collection from street waste bins took place separately to normal household collections.

AB

Another resident asked about the resurfacing of Church Lane, now that the East Farm Lane development was nearly completed. The Chair confirmed that he had requested this work to be done, and it had been promised for two years, but now it had been put off again. It was asked if residents could involve the local paper in the matter, and the Chair stated that this was a matter for residents to decide. Issues regarding the trimming of hedges and additional gullies were also discussed, all of which had already been reported to Dorset Council.

The meeting reconvened after Open Forum

8. Apologies

Apologies from Dorset Councillor Ireland, and PCSO Donnison

9. Declarations of Interest

Cllr House declared an interest in planning application WD/D/20/003198 (on the agenda) and Cllr Warren declared an interest in the correspondence item from Powerfuel Portland, as he worked for a company involved in the development.

10. Minutes

The minutes of the meeting held on Wednesday 16 September 2020 were approved as a true record, proposed by Cllr Buckingham, seconded by Cllr Chilcott, all in favour

11. Matters Arising

No matters arising

12. Finance

The Vice Chair read out the list of payments, and Cllr House proposed (with Cllr Chilcott seconding) that the payments be approved. All in favour.

i) Payments:	ICO (data protection)	35.00
	Wessex Grounds Maintenance	203.74
	Clerk salary (Apr / May)	487.30
	HMRC	121.80
	Village hall covid cleaning	20.00
	Village hall rent	18.00
	Total	885.84

ii) Receipts: Dorset Council (precept) 6,000.00

iii) Accounts: the Chair referred to previously circulated papers in order. All were considered and approved:

- The certificate for exemption from limited assurance review under S9 of the Local Authority (Smaller Authorities) Regulations 2015
- The Internal Audit report
- The Annual Governance Statement
- The Accounting Statements
- For information: the 30 day period for exercise of public rights to view the books of account will run from 1 June 2021 – 13 July 2021. Cllr Buckingham confirmed that detailed examination of the accounts would be available through the clerk.

13. Dorset Councillor Report

No report received

14. Parish Councillors' Reports

Cllr Warren reported that he had received an enquiry from a resident regarding environmental improvements. He would therefore be seeking residents' ideas to improve biodiversity and wildlife habitats, working with the clerk. He would report back to the July meeting. He went on to say that 3 of the memorial beeches planted in the playing field had been lost, so he had purchased new ones

PW

to replace them.

He updated the meeting about concerns that some residents had had about potential damage to some trees along the A352; he had contacted the local Tree Officer at Dorset Council, but Dorset Cllr Ireland is already looking into the matter. He concluded by expressing concern that there was a lot of overgrown vegetation impeding the path from Kit Lane to the garage, which is very well used. Clerk to check with Dorset Council about getting that trimmed back.

Clerk

Cllr Chilcott stated that he had noticed that a number of cars had taken to parking opposite the garage, which limited visibility when pulling out onto the A352. Clerk to raise this with Highways department

Clerk

15a. Report from Dorset Police

PCSO Donnison had previously sent a report, highlighting that though there had been no crimes or reported incidents, residents should be aware of a recent spate of catalytic converter thefts, and rogue trader activity

15b. Planning

The Vice Chair reported that the Parish Council planning team had received and dealt with 4 planning consultations since the last meeting:

- WD/D/20/003198 Erection of dwelling North Holworth Farm – no objection (with caveats)
- Diversion of part of footpaths 23 and 24 at Lower Watercombe House – no additional comments
- P/FUL/2021/00470 Erection of polytunnel for dog training at Watercombe House, Watercombe – no objection
- P/HOU/2021/00619 Repairs and renovations to house and garden, 1 Church Lane Owermoigne – no objection

i) Correspondence has been received regarding a Regulation 25 request (under the T & CP EIA Regulations 2017) for Powerfuel Portland Ltd, Castletown, Portland – information only (Cllr Warren declared an interest)

ii) Report of a village planning matter

- WD/D/19/002543 Watercombe House - Access to Watercombe Farm. Approval granted on 9th November 2020 with 4 conditions. Condition 4 – Access from the **A352** to be completed within 3 months of date of permission being 9th March 2021. The works to be as and in accordance with approved plan ED/DAY/221020/ Rev 1 are outstanding. Reported to Dorset Council Enforcement Team 06.05.21

16. Appointment of Mr Michael Dooley to the role of High Sheriff of Dorset

The Chair reported this for information

17. Date of Next Meeting: Wednesday 14 July 2021